



GGPS School Council Meeting

April 12th, 2023

Meeting Minutes

Co-Chairs: Trish Sankarsingh (TS) and Marcos Chiriboga (MC)

Secretary: Paula Casamassima Fiore (PCF)

Treasurer: Samhita Gera (SG)

Fundraising: Angela Rovella (Endrizzi) (AR)

Location: Glenn Gould PS Library

Time: 7 pm - 8 pm

Principal: Cory Barlow (CB)

Vice- Principal: BJ Meagher (BJM)

Staff Representative: Joanne Arduini (JA)

In-Attendance (Present In-Person): Cory Barlow, BJ Meagher, Trish Sankarsingh, Paula Casamassima, Angela Endrizzi, Sue Westmaas, Sabrina Lalji

In-Attendance (Virtually /Zoom): Joanne Arduini, Andia Poretta

Minute Taker: *Paula Casamassima Fiore*

Indigenous Land Acknowledgement Reading: Paula Casamassima Fiore

We respectfully acknowledge that the City of Vaughan is situated in the Territory and Treaty 13 lands of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and the Haudenosaunee. The City of Vaughan is currently home to many First Nations, Métis and Inuit people today. As representatives of the people of the City of Vaughan, we are grateful to have the opportunity to work and live in this territory.

Meeting Conduct:

Attentive Listening · Appreciation/No put – downs · Right to Participate/Right to pass · Mutual Respect

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Follow us on all social media:

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@glenn Gouldps_parentcouncil

Twitter: Glenn Gould PS Council @ggps_parent

WhatsApp: GGPS Council. Managed by Council Chair @ 647 975 5367

Agenda Item	Decision / Action Taken	Actions / Responsibilities / Next Steps
<p>Land Acknowledgement Welcome and Introductions</p>	<p>~Introduction of Executive Council ~LA: Paula Casamassima</p>	
<p>Review and Acceptance of March 2023 Minutes</p>	<p>~a paper copy of Minutes will be place in a binder in the office (CB) ~a digital copy of the Minutes will be posted on the school website (CB) ~PCF shared a PDF copy of Minutes with last month's distribution list (those in attendance in-person and virtually) ~brief summary and overview given of March minutes, copies of minutes distributed to everyone in attendance ~motion to accept March Minutes from Sabrina Lalji, seconded by Angela Rovella ~March 2023 Minutes accepted <i>*Please note: Motion to accept minutes can only be put forth by those in attendance at the previous meeting</i></p>	<p>~PCF: will update the Distribution List with those in attendance at this April meeting (in-person and virtually) ~PCF: will submit April minutes for approval to CB ~PCF: will share April Meeting Minutes and May Agenda Items with the Distribution List prior to the next meeting ~CB: will post March Minutes to the online repository on the school website</p>
<p>Treasurer's April Financial Report</p>	<p>Financial Update ~shared by Mr. Barlow ~we have approximately \$12 000 in the account but we still have hot lunch payouts ~TS: We have approximately \$2000 profit in the account</p>	<p>~Mr. Barlow to send out latest updated Financial report</p>
<p>Administration Update: Principal / Vice-Principal's Report *see attached for full report sent by Mr. Barlow</p>	<p>Mr. Barlow shared the Principal's Report: (See attached for Report in Full) Notes Taken: ~School Improvement Team: Goals and look fors developed; one aspect will be the Family Math Night Amazing Race Theme happening on May 24th and Bingo Night on April 26th (proceeds will support Grade 8 Graduation) ~Grade 8s have been able to fundraise for Graduation on their own :) Mr. Meagher shared the Vice-Principal's Report: (See attached for Report in Full) Notes taken: ~lots of sports and extracurricular activities: JR boys and girls basketball teams; we are hosting the boys area playoffs here on April 19th; badminton tryouts start next week for</p>	<p>~CB and BJM: will share reports with PCF to include in April's minutes</p>

	<p>grades 7 and 8</p> <p>~Lego Robotics Clubs runs 3-4 lunchtimes per week with Mr. A; competition is next week</p> <p>~Trivia Team</p> <p>~ECO Club has been launching several initiatives around the school</p> <p>~School-wide twenty minute makeover on April 20th</p> <p>~Drama club begins tomorrow for grades 4-6</p> <p>~SAFE Team continues to work on initiatives: Autism Acceptance Month, International Day of Pink, and other initiatives for the rest of the year</p> <p>~Lots of field trips taken / taking place: Kortright, Rock Climbing, Dance Studio, Author visit for FDK next week, Scientists in School visits, Cultural Dance Group (Afro Beats), Makerspace</p>	
<p><i>Council Updates</i></p> <p><i>Trish Sankarsingh</i></p> <p><i>Angela Rovella</i></p>	<p>Council Updates:</p> <ul style="list-style-type: none"> • Big Box of Cards Fundraiser <p>~boxes will be delivered on Wednesday, April 26th, Parent Council will distribute boxes; boxes will be labelled</p> <p>~Campaign will launch Friday, April 28th and the end date will be Monday, May 15th</p> <p>~Birthday Box, 35 cards for \$35, \$11 dollars profit per box</p> <p>~Big Box of Cards has built-in incentives / prizes</p> <p>~robust communication plan set up by MC to get the word out to the school community</p> <p>~parents paying for boxes through School Cash Online</p> <p>~MC will need volunteers on April 26th, April 28th to help with distribution of boxes to classrooms and then again on May 15th</p> <p>~ 1 box per family, box goes home with the eldest child in each family</p>	<ul style="list-style-type: none"> - TS: will send PCF notes from MC regarding Big Box of Cards - PCF will include notes from MC as an appendix to these minutes - Council will discuss how boxes will be distributed

	<p>how to accept payment, cash vs. School Cash Online</p> <p>~one table for same day purchases with a float</p> <p>Entertainment:</p> <p>~balloon artist</p> <p>~face painting</p> <p>~DJ Jayden</p> <p>~Fire Truck from 6-7 pm booked</p> <p>~Photobooth set up</p> <p>~Suggested Start time 4:30 pm to 7:30 pm</p> <p>~Staff Sign Up for volunteering</p> <p>~Basket Raffle TBD</p> <ul style="list-style-type: none"> ● Fundscrip <p>~final push for sales</p> <p>~reminder will be placed in gazette</p> <ul style="list-style-type: none"> ● Spiritwear <p>~Spiritwear sales will begin again in Fall</p>	
<p><i>New Business / Roundtable Discussion</i></p>	<p>New Business / Roundtable Discussion:</p>	
<p><i>Closing Remarks</i></p>	<p>Meeting adjourned:</p> <p>Next Meeting:</p> <p>Wednesday, May 10th, 2023</p>	

GGPS School Council Meeting ~ April 12th, 2023

Principal and Vice Principal's Report

GGPS April School Council - Principal's Report

April 12, 2023

1. We have continued to have many sports and extracurricular activities happening:
 - Junior boys' and girls' basketball teams have been practicing and playing games. Area playoffs start next week with us hosting the boys' playoffs here at GGPS on April 19th.
 - Badminton tryouts for Grades 7 and 8 start next week.
 - Lego Robotics club is running at lunch hours. The YRDSB Robotics competition is April 25th with multiple teams from GGPS attending.
 - Lego Club for Primary students has started at morning recesses.
 - Grades 7 and 8 Reach for the Top (Trivia) team competed at the Regional Finals in March.
 - Eco Club has several initiatives planned over the next couple months including the 20 minute Make Over community clean-up scheduled for April 20th. The Eco Club won 2nd place in the City of Vaughan competition to create a banner for Earth Hour.
 - Drama club for Grade 4-6 starting tomorrow.
 - SAFE Team: Autism Acceptance month, International Day of Pink, and other initiatives

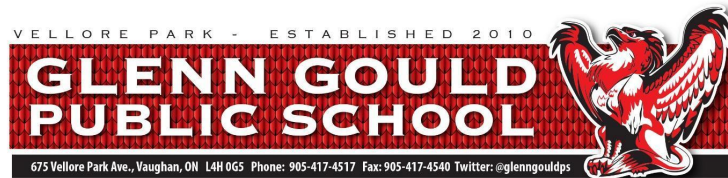
2. Many classes have been going on field trips recently. Some examples:
 - Kindergarten classes went to Kortright Center to learn about making maple syrup.
 - Grade 5 and 6 classes went to Rock Climbing and will be going to a Dance Studio next week.
 - Kindergarten students have an author visit next week.
 - Primary students have had visits from Scientists in the School
 - Grade 6-8 classes will have Cultural Dance instruction (Afrobeats) at the beginning of May.
 - Vaughan Public Library visited the school with Makerspace activities for all grades K to 6

3. Our School Improvement Team has examined a large collection of data and developed our School Improvement Goal and Look-fors. The goal is related to our staff learning more about Culturally Responsive pedagogy, identity-affirming curriculum, and anti-oppressive assessment, to improve the school experiences and achievement of our underserved and underperforming students.

4. One aspect of our School Improvement Plan will be our Family Math Night (theme of Amazing Race) on May 24th. We hope to engage all families in learning more about math and providing examples of how math can be incorporated into fun games and activities at home.

5. We also have our Bingo Night coming up on April 26th. Pizza and drinks will be for sale (pre-ordered) with proceeds going to the Grade 8 graduation.

Here are the notes sent from Marcos Chiriboga regarding the fundraiser:



Big Box of Cards Fundraising Campaign 2023



05.04.2023

Overview

Glenn Gould Parent council has decided to partner with Bigbox in order to hold a fun and profitable fundraising event.

Boxes and support materials will arrive at the school: **Wednesday April 26th**

Campaign launches and boxes go home with the families: **Friday April 28th**

Event ends/orders come in: **Monday May 15th**

Event will involve selling the Birthday box with 35 cards for \$35

- Profit per box sold will be \$11.

The following prizes will be provided by BigBox based on Boxes sold:

- 75 boxes or more: Pizza party for top selling class
- 150 boxes or more: 4 X \$25 gift cards from top retailers which can be raffled off.
- 400 boxes or more: An 8 inch Samsung tablet "A" which can be raffled off.

Key Milestones

In preparation for the launch of our Big Box Fundraising campaign we need to keep some key important dates and materials in mind

- Preparation of Class Lists with Teachers names and names of Students (Ms. Lombardo will be helping us with this)
 - Class lists will be prioritized by eldest student so that 1 box will go out with each family - approx 400 families

- Boxes will be labelled (labels are provided by Big Box). Labels will include student name, teacher name, grade and classroom number.
- Labels for boxes should be attached to the end of the box for easy reading and removal. As mentioned a box only goes home with either oldest or youngest not every student in the school
- **All Box Orders will be done through School Cash Online**
- **Friday April 21st**
 - 1st Announcement sent out in Weekly Gazette
 - Separate email will also be sent out to parents
 - Parent Letter/Announcement will describe how the program works and highlight the following 2 items
 - We will be collecting orders for boxes for a two week period. During this time they will be using the box that comes home to show around to family friends and neighbours etc. Having the box to show to people is the best way to get orders. Remember to not give the box to the first person who orders one because they will need to keep it to show others
 - A couple of important things to remember about the box.
 - Keep it in good condition because it will be one of the boxes they will use to fill their orders. For example, **if they have sold 6 boxes then when the final order arrives they will have 5 more boxes given to you to complete your orders.**
 - Do not sell the cards individually, people can only order full boxes for \$35. All boxes must be ordered through School Cash online by May 15 or if for some reason they were not able to sell any boxes then they will need to return the box in good condition. These boxes will be collected by the teachers and sent down to the office which will subsequently be used as part of the total order inventory.
- **Tuesday April 25th**
 - Reminder Parent email sent out
- **Wednesday April 26th**
 - Boxes and support materials arrive
 - Need parent volunteers to help with labelling boxes
 - Class lists must also be printed out and organized with boxes
 - **Family Bingo Night will be held this night**
 - Boxes will be given out to families who attend
 - Volunteers needed to check off on class lists which students/families received a box
- **Friday April 28th**
 - Campaign officially launches and boxes go home with the families
 - Volunteers needed to hand out boxes to each classroom along with Classroom lists for teachers
 - Morning Announcement will be given about the campaign. The morning announcement will highlight the following:
 - Today will be launching our Big Box of Cards Fundraising campaign

- At the end of the day today we will be sending home a box of cards along with a letter to your parents that will explain how the fundraiser works. There will only be one box per family coming home with the youngest/oldest (Office will decide) student from each family.
- Now for the fun part. The top selling class in the school will be enjoying a tasty pizza party. There are also 5 more great prizes to be won based on a draw. In order to get in on the draw you will need to have sold 3 boxes and for every three boxes you sell your name will be entered into the draw. For example, if you sell 9 boxes your name will be entered 3 times. There will be 4 individual prizes of a \$25 gift card. If as a school we hit a target of selling 400 boxes or more then Big Box Fundraising will also award an 8 inch Samsung Tablet "A" to be drawn for.
 - Parent Letter will be given out with each box
 - Parent Announcement will also be emailed out again
- Reminder Morning Announcements and Parent emails to be sent out regularly during the 2 week campaign period
- **Monday May 15th**
 - Teachers to collect boxes from those students/families that did not sell any orders and do not want to participate in the campaign
 - **Volunteers to collect boxes from classrooms and help with the tally of orders**
 - Need to total how many boxes were sold in each class
 - Write down the total number of boxes of cards needed on the class list for each student.
**Remember that the student must keep the sample box of cards and therefore one fewer box of cards is needed (eg. Student sold 5 boxes of cards but kept the starter box of cards, you will only send home 4 boxes of cards to complete the order) If the starter box of cards is returned in error, just add it to the rest of the boxes of cards needed to fulfil that order.
 - Need to total how many total boxes need to be ordered
- Upon completion of the campaign we will need to continue to ask for orders and boxes back from those students that have not yet returned them.
 - It usually takes about a week after the completion date to get almost all of the orders or boxes in. A reminder letter sent home with the individual students that have boxes or orders outstanding can work well here.
 - Box Return Message as follows:
 - Dear Family
 - Our Big Box campaign has now come to a close.
 - The sample box that you have at home is now needed by another family in the school to fill their orders which they cannot do until your box is returned. If you are instead planning on keeping your box then please send in your \$35 tomorrow so we can get this resolved.
 - Thank you so much for your help in closing out our Big Box campaign.
- Determine a cut off date for returned orders, to be eligible for the prizes. If we still have boxes of cards outstanding past that date, those students would not be eligible for the draws.

- Once all classes are completed or you reach the cut off date, then you will total your Master list. Make sure to include the number of boxes of cards sold, number returned, total sales and number needed.
- **Final delivery: TBD**
 - Contact the events manager from Big Box fundraising to let him know we have completed the fundraiser and that the funds are being deposited.
 - He will then schedule a time to come by and deliver the additional boxes required to complete your order. He will also bring the prizes at that time. Once he has our order he will issue an invoice which will need to be paid upon delivery of the final order and prizes.
 - Need volunteers to collect boxes, and label them
- **Raffle Prize Date: TBD**
 - Now you will set up a date with the principal for the drawing of the prizes. Your school can determine if you would be only doing the prize categories supplied by the Big Box of Cards representative or if you are going to provide prizes for the highest seller in each classroom or grade (This additional commitment on behalf of the school has traditionally resulted in even greater success for the event). Examples of these prizes could be a movie pass, an amusement park pass or small toys or sports balls and so on. Ideas like Principal for the day or other inventive such ideas also go over very well.
- **Order Pick Up Date/Dates: TBD**
 - It is important to select an evening/evenings during the week of delivery where families can come to the school to pick them up. A window of two hours is usually enough here.
 - Need volunteers to distribute out boxes to families